# Minutes of the Regular Meeting of the Board of Library Trustees October 7, 2013



TRUSTEES PRESENT: Betsy Megas, Ashish Mangla, Barbara Vance, Kathy Watanabe, Peter Yoon

EXCUSED ABSENCE: Julie Passalacqua, City Librarian

STAFF PRESENT: Jane Botsford, Program Coordinator, Adult Services

Hillary Brookshire, Senior Library Assistant-Administration

MEMBERS OF

THE PUBLIC: James Rowen

Amanda and children Ethan and Elizabeth

# MATTERS FOR COUNCIL ACTION:

None

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# I. CALL TO ORDER

Chair Mangla called the meeting to order at 6:30 p.m. Tonight's meeting is being held at the Mission Library Family Reading Center, 1098 Lexington Street, Santa Clara, CA 95050.

#### II. MINUTES OF THE AUGUST 5, 2013 MEETING

Chair Mangla asked for comments or corrections to the minutes of the August 5, 2013, Board of Library Trustees meeting. Since there were no comments or corrections, Trustee Mangla made a motion to accept the minutes as written, seconded by Trustee Vance. The motion passed unanimously.

#### III. CORRESPONDENCE

None

#### IV. GIFTS

Kathy Watanabe reported for Maria Daane that the Foundation had received \$5,000 from Kaiser for the Library's Health and Wellness Collection.

# V. <u>PUBLIC PRESENTATIONS</u>

#### A. Library Foundation

Kathy Watanabe reported on Foundation activities in Maria Daane's absence. The Foundation presented a beautiful rededication of the Margie Edinger Room on Sunday, September 29, 2013. Mayor Matthews spoke, and Ray Edinger gave a lovely rededication

speech about his wife Margie, their lives as a military family, and the unwavering kindness she displayed to all who met her.

# **B. READ Santa Clara**

Jane Botsford introduced Shanti Bhaskaran, Literacy Program Supervisor, who spoke about the Library's READ Santa Clara program, its activities and funding. She provided Board members with a handout on literacy program goals that were met by approximately 70% of learners. Some of the goals: Read books/newspapers/magazines: 75%; write checks/pay bills: 29%; write a resume: 67%, etc. Jeannine Alves, Literacy Advocate, spoke about the depth of help the literacy program provides to non-readers; it gives them survival skills for the modern world. She said iPads were a key element in learning and that learners adapted easily to using them. April 2014 will be the next book launch of essays by learners, "In Our Own Words."

# VI. OLD BUSINESS

# A. Northside Branch Library

Jane Botsford reported that the status of the Northside Branch Library has not changed at this time. The Foundation has been meeting with Santa Clara Board of Supervisors, and the City Manager is working with public officials to move the project forward.

# **B.** Library Strategic Plan

Jane Botsford distributed copies of "Santa Clara City Library Strategic Plan" and briefly reviewed it with Board members. Questions should be directed to City Librarian Julie Passalacqua.

#### VII. NEW BUSINESS

### A. Updated Library Holiday Schedule for 2014

Trustee Vance made a motion to accept the updated Library Holiday Schedule for 2014 as amended, with a second from Trustee Yoon. The motion passed unanimously.

## B. Santa Clara City Council Six-Month Strategic Objectives

Jane Botsford distributed copies of the City Council's "Six-Month Strategic Objectives" to Board members for review. Enhanced Library services will include "Worldcrunch" an electronic newspaper resource that will provide a global perspective on world affairs; Baker and Taylor Axis 360, that will provide an expanded ebooks collection; and OneClick Digital, which will increase the children's and teen audio collection. The Library is planning infrastructure improvements by creating an RFP for selection, purchase, and installation of carpet for Central Park Library.

# VIII. <u>CITY LIBRARIAN'S REPORT</u>

#### A. Library Monthly Report – August and September 2013

Jane Botsford briefly reviewed both reports with Board members.

#### B. Activities

The Milk Crate Library at Northside Branch Library was officially opened with a ribbon-cutting ceremony that was attended by 150 community members. The ribbon was cut into pieces and given out as mementos of the event. The new grant-supported program, Sustainable U, kicked off October 1, 2013 with "Eating with the Seasons" that was attended

by 42 adults and 20 children. As part of Sustainable U, a new seed library will be established across from the Reference Desk on the second floor of Central Park Library. The 2013 Summer Reading Program was a great success with the following statistics:

Participation: 3,218 Children

1,005 Teens 1,369 Adults

Finishers: 50.4% Children

52.5% Teens 58.2% Adults

Books Read: 50,167 Children

6,150 Teen 4,804 Adults.

Other upcoming programming: Eric Norris will talk about NASA space missions on October 22, 2013, and the Santa Clara Players will present a one-act play, "The Reading Club," on Sunday, October 20, 2013.

#### C. Personnel

There are several new Library Pages in Circulation and Youth Services.

# IX. MATTERS OF TRUSTEE INTEREST

Trustee Vance noted that the Library should think about its presence at the Santa Clara Art & Wine Festival and other City activities by establishing our own booth, as well as supporting other booths with Library employees (i.e., Mary Hanel was at the Santa Clara Home Tour booth). The booth could be augmented by the Foundation's book sale at the Parkside Entrance. Perhaps library-related activities could be located in one place.

# X. REPORTS OF TRUSTEE CONFERENCE AND TRAVEL

None

### XI. CALENDAR

A. Monday, November 4, 2013 - Board of Library Trustees Meeting, Board Room, 6:30p.m.

### XII. ADJOURNMENT

Since there was no further business, Trustee Mangla made a motion to adjourn the meeting at 7:28 p.m. to Monday, November 4, 2013 at 6:30 p.m., with a second from Trustee Vance. The motion passed with a unanimous vote.

Respectfu	illy submitted,
Kathleen	Watanabe
α .	to the Library Board of Trustees