

City of Santa Clara  
Finance Department – Business License Unit  
1500 Warburton Ave.  
Santa Clara, CA 95050  
Phone: 408-615-2310 Fax: 408-241-1543  
[businesslicense@santaclearaca.gov](mailto:businesslicense@santaclearaca.gov)

## **CANCELLATION OF BUSINESS TAX CERTIFICATE**

Business Name \_\_\_\_\_ Certificate # \_\_\_\_\_

Business Address \_\_\_\_\_

\_\_\_ No Longer in Business

\_\_\_ Moved within City of Santa Clara (New Business Tax Affidavit attached)

\_\_\_ No Longer Conducting Business within the City of Santa Clara

\_\_\_ Business has been Sold

\_\_\_ Ownership Change (New Business Tax Affidavit attached)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
SSN/Federal Tax ID#

\_\_\_\_\_  
Date

Note: This information may be shared with other government agencies.